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| Present: | **Voting Board Members:** [x] Craig Volwiler- Finance Sector[x] Mike Rizzitiello, City of College Place, Chair[x] Jay Potts, City of Prescott[x] Elizabeth Chamberlain, City of Walla Walla [x] Randy Hinchliffe, City of Waitsburg[ ] TJ Espinoza, Realtor [x] Juli Reinholz[x] Kathy Covey |  [ ] VETERANS VACANT-Dawn Avery[x] Renee Rooker, WWHA[x] Andrea Weckmueller-Behringer, Transportation[x] Norrie Gregoire, Corrections/Safety[x] Tyler Graber, Legal[x] Anne-Marie Zell-Schwerin, DV shelter[x] Tim Meliah, Youth Services[ ] HOSPITAL VACANT[ ] BOCC VACANT |
| **Non-Voting Participants:** Rachel Elfenbein, Catherine Veninga, Meghan DeBoltDCH Staff: Sam Jackle |

**Quorum Present – Yes**

**Welcome:** Mike called the meeting to order at approximately 2:06 PM. Discussion and agreement to record meetings and post the link, along with minutes to the WWDCH website. Introductions followed.

**ERAP and T-RAP Update:**

**Community Land Trust/Common Roots:** See attached slides for more. Working on articles of incorporation, bylaws, and funding for a dedicated staff person. Rachel will follow-up with Q&A document from townhall.

**Housing Needs Assessment (HNA):** See attached slides for more. Component of the Regional Housing Action Plan; HNA began summer 2020. Have only added 1,640 to housing inventory in the last 10 years, need approximately 4,685 in the next 20 years; should include multiple housing types. Gaps in housing supply – (80% AMI and up; 50% AMI and up), due to limited supply households are occupying affordable units needed by other income groups. Will need to do a refresh after new housing projects come on board, including the Lodge (targets 80% AMI with 20% of units restricted to lower 50% AMI). Conversation needed regarding urban growth area (UGA) restrictions. HNA nearly finalized, Regional Housing Action Plan completion anticipated in second quarter of 2021. Plans will be released for review and opportunities for input will be made via website, for those attending City Council meeting, planning commission meetings, etc. Received 450 survey responses earlier on.

**HB 1406**: See attached slides for more. COH agrees that it would be best to wait until HNA is finalized. Interest in a more targeted study regarding subsidized housing to better understand the bigger picture and establish thoughtful recommendations. Elizabeth motioned to keep HB 1406 funds in the bank for now, Andrea seconded, all were in favor.

**Approval of November 11, 2020 Minutes:** Out of order - review of notes by board, Kathy moved to approve, Craig seconded. All were in favor.

**Adjournment:** The meeting was adjourned at 2:37 PM